

Greenwood Public Library
Board of Trustees Meeting
310 S. Meridian, Greenwood, IN 46143
March 10, 2026, 6:00pm

Members attending in person: Lori Feller, Lauren Harmon, Carmen Madsen, David Penoff

Members attending electronically: Tamara Russell by conference phone

Members absent: Josh Jackson, Shan Rutherford

Other attendees: Emily Ellis, Susan Jerger, Donna Ciriello, Karen Jewell, Linda Messick

Attending electronically: None

Members absent: Kevin Hoover, Julia Reynolds, Anna Roberts

Call to Order: Lori Feller called the March 2026 regular meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Carmen Madsen led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

OLD BUSINESS

Minutes of Previous Meeting:

Minutes of the February meeting were reviewed.

Lauren Harmon moved to approve the minutes, David Penoff seconded, and the minutes of the February 10, 2026 meeting were approved by unanimous voice vote.

Board Correspondence: None

FINANCE

Finance Committee Report:

Tamara Russell reported that the Finance Committee met on March 10, 2025 just before the Trustee meeting.

Susan Jerger confirmed that all funds are in balance at all the banks.

Carmen Madsen signed off on all bank balances.

The Annual Financial Report has been officially completed and submitted.

A couple posting errors were noted when reviewing financials for the yearend report.

All have been researched, corrected, and documented for audit notes. New controls have

been put in place to prevent future occurrences such as formalizing the balancing procedure.

Sexton reported they were unable to locate our uncashed check from last year, so Carmen has signed a new check.

Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Lauren Harmon seconded, and the Treasurer's Report was approved by signature.

NEW BUSINESS

Supervision of Children and Lost Child Policy

Additional clarification was added regarding the age and skill level at which a child can remain in the Children's Department while their caregiver is in another part of the building.

David Penoff moved to approve, Carmen Madsen seconded, and revisions to the Supervision of Children and Lost Child Policy were approved by signature.

Circulation Policy

Small wording changes were made to the Circulation Policy.

Carmen Madsen moved to approve, Lauren Harmon seconded, and revisions to the Circulation Policy were approved by signature.

CMc Recommendation

Five proposals were received for the bond CMc position. A selection committee was set up including representatives from library management, the trustee board and Greenwood City Council. This group interviewed the top three companies on May 4th. All three companies presented well and Meyer Najem is being proposed for the contract.

David Penoff moved to approve, Lauren Harmon seconded, and the recommendation of Meyer Najem for CMc for the new construction project was approved by signature.

Advocacy

Emily Ellis presented a recap of legislative impacts to our library in 2025 and 2026. She then shared a framework for an Advocacy Plan for 2026 with communication outreach activities to various audiences on a weekly, monthly, and quarterly schedule to educate them regarding these concerns. More detail to come.

Emily also shared a breakdown of our cardholder types, the growth of each over the last two years, and a projection of the cost ramifications.

MONTHLY REPORTS

Attorney's Update: None

Executive Director's Report

Emily Ellis attended the ILF Statehouse Day with Julia Reynolds where they had a chance to speak with Senators Bray and Walker and Representatives Davis and Mayfield.

Emily reported that the Management Team has kicked off strategic planning for 2027-2029 and a staff team has been convened to assist. She also spent quite a bit of time with the bond team.

Highlights from Department Reports:

The Library After Dark fundraiser was a huge hit bringing in over \$3500 in ticket sales. This year's fun and successful theme was popular game shows.

Quite a few department heads attended the Mayor's State of the city luncheon.

A surprise individual donation of \$15,000 was gratefully received.

Hello, Neighbor continues to be a success and enjoyed its largest gathering to date with 19 businesses attending.

Book clubs are going so well they are generating wait lists!

Paws to Read had good attendance.

Emily and Linda met with Johnson County Community Foundation to share GPL's early literacy initiatives resulting in Anne and Zoe being added to the Johnson County Early Literacy Coalition.

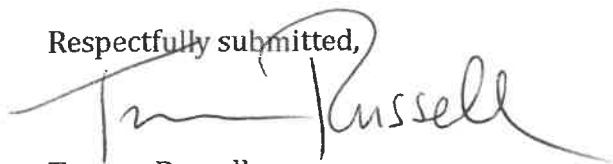
Other Business: None

Public Comment: None

Adjournment: Lori Feller called for a motion to adjourn.

Lauren Harmon made the motion to adjourn, David Penoff seconded the motion, and the meeting was adjourned at 6:57 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tamara Russell". The signature is fluid and cursive, with the first name "Tamara" written in a more compact, stylized way and the last name "Russell" written more fully.

Tamara Russell

Secretary